



## PTA Minutes – Meeting 15<sup>th</sup> November 2017

Apologies : Mrs Carroll, Ben and Saman

- Pamper evening to be scrapped and possibly replaced with a wine and cheese evening. Brentwood Wine and Kraft Beer will possibly set up in the school and offer tasting etc. We could use this as a way to introduce new people to join the PTA. Will aim for mid-May?
- The role of Treasurer is to be taken over by Kameel Mohammed in December. Hand over is to take place over the next 2 to 3 weeks.
- Arrangements discussed regarding the pickup and collection at the school disco.
- The PTA to look into getting DBS licences for the year reps. Lisa McKenton will make enquiries.
- Is it possible that the school can communicate with the PTA when the next First Aid Course is run. It would be great for events if we had a trained first aider for events such as the school disco. Andrew also agreed to look into running one for the PTA individuals. Millies Trust is also an option to get this arranged.
- Bazaar – Amanda and Marsha are organising this event and letters will be sent out after the disco requesting donations and details of how much money to allow to be brought into school. The PTA have requested confirmation of where the bazaar will be, the timings, which years will be involved etc?
- Can reps please email/whatsapp parents for donations of teddies, chocolates and adult gifts. Can all puzzles be checked and Amanda will organise washing the teddies.
- Ball – We need to start looking for auction prizes. Mrs Carroll has confirmed that she will not be able to do the Head teacher for a Day prize. This has previously raised a lot of money so we need to fill that gap.
- Lisa and Lisa McKenton have volunteered to organise the Easter Egg Hunt. Would it be possible for the woodland trail to be cleared up prior to the egg hunt?

- Andrew is looking into quotes for some large gazebos.
- PTA have asked the school if we have had confirmation from the Equestrian Centre about parking on the proposed date of the summer fayre.
- Purchases for Kindergarten in replace of attending the bazaar  
Rug for reception £98  
Jo Jingles and books
- Discussion over extra purchases for outside play equipment. This has to go through the school to ensure all products meet the health and safety requirements
- As a longer term plan, Mrs Peacham is doing a driving course for mini buses. Discussion around a contribution towards a 16 seater mini bus. Cost would be around £20,000
- AOB  
Gym mats are being purchased by the school for gymnastics club  
Would a sponsored mass walk to school be a good event to organise?  
Agreed that school Christmas decorations can be put up on 26<sup>th</sup> November , ready for the Winter Wonderland event.  
A film night was suggested, and it was agreed this would be a great idea. School to confirm an acceptable date. Proposed for January as a welcome back to school after Christmas holidays. Hopefully held in the music room on the big screen.